



South  
Nottinghamshire  
Academy

## Provider Access Delivery Programme Policy

Approving Body	Governing Body
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Review Date	28/06/2024

This policy statement sets out the school's arrangements for managing the access of providers to the school for the purpose of giving them information about the provider's education or training offer.

**This complies with the school's legal obligations under Section 42B of the Education Act 1997.**

Pupil entitlement: All pupils in years 8 to 13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships through options events, assemblies and group discussions and taster events.
- to understand how to make applications for the full range of academic and technical courses

*For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for years 7 to 9 pupils and two encounters for years 10 to 11 pupils. For pupils in year 12 to 13, particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are*

*optional for pupils to attend. These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:*

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers.
- explain what career routes those options could lead to.
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider).
- answer questions from pupils.

#### Meaningful provider encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the Making it meaningful checklist.

<https://resources.careersandenterprise.co.uk/resources/making-it-meaningful-benchmark-7>

#### **Previous providers:**

In previous terms/years we have invited the following providers from the local area to speak to our pupils:

- Independent Training Providers
- General FE Colleges
- Apprenticeship providers
- University Technical Colleges

#### **Destinations of our pupils:**

Our 2022 Year 11 pupils moved to a range of providers in the local area after school:

- General FE Colleges - 47
- Apprenticeship providers - 5
- Sixth forms – 60
- Employment without training – 1

*Data, September 2022*

#### **Our 2022 Year 13 pupils moved to a range of providers after school:**

35 University  
1 Degree Apprenticeships  
8 Full time Employment  
1 Intensive A Level programme

*Data, September 2022*

**Management of provider access requests Procedure:**

A provider wishing to request access should contact Louise Caunt (Careers Advisor) and Mark Peyton (SLT with responsibility for Careers) who will then liaise with the wider senior team to consider the request. Telephone: 0115 9110091 or Email: [l.caunt@snacademy.org.uk](mailto:l.caunt@snacademy.org.uk) The Careers Advisor, Senior Leader, [m.peyton@snacademy.org.uk](mailto:m.peyton@snacademy.org.uk) , who will also ensure that students and parents are signposted to relevant website information on providers and will disseminate printed information as required.

**Safeguarding Providers** are expected to comply with the academy's safeguarding policy. DBS checks are not normally required for a 'one-off' academy visit however we may require a level of supervision to take place, which will be considered on an individual event basis.

**Opportunities for access:** The school offers the six provider encounters required by law. We will offer providers an opportunity to come into school to speak to pupils or their parents or carers.

*Please speak to our Careers team to identify the most suitable opportunity for you.*

Key Phase	Year Group	Autumn / Winter Term	Spring Term	Summer Term
<b>First Key Phase –</b>  Legislation requires x 2 encounters to take place by 28 <sup>th</sup> February of Year 9. Mandatory for all pupils to attend and takes place in school hours.	Year 7/8	<b>Encounter 1</b> University Intro Assembly FE College & Apprenticeship Assembly - Nottingham College, Work Pays		
	Year 9		<b>Encounter 2</b> KS4 Options Event – FE / HE providers in attendance – ASK Apprenticeships / NTU / UoN Support and guidance.	
<b>Second Key Phase –</b>  Legislation requires x 2 encounters to take place by 28 <sup>th</sup> February of Year 11. Mandatory for all pupils to attend and takes place in school hours.	Year 10			<b>Encounter 3</b> Year 10 Careers Themed Week with FE, HE and Apprenticeship workshops Ask Apprenticeships, Nottingham College support + Universities
	Year 11	<b>Encounter 4</b> Welcome to Sixth Form event, with UoN/NTU / Other Unis Ask Apprenticeships / Nottingham College		
<b>Third Key Phase –</b>  Legislation requires x 2 encounters to take place by 28 <sup>th</sup> February of Year 13. Mandatory for all pupils to attend and takes place in school hours.	Year 12		<b>Encounter 5</b> University & Careers Fair Event with a high level of HE/FE and apprenticeship providers	
	Year 13	<b>Encounter 6</b> Post 18 Planning / UCAS to include HE Careers Assemblies, higher and degree apprenticeship workshops.		
<b>Additional provider access across:</b> National Careers Week, National Apprenticeship Week, Whole School Careers Fair.				

**Premises and facilities:**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and pupils as appropriate to the activity. The school will also make available IT and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with a member of the Careers team. Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our pupils. Providers are welcome to leave a copy of their prospectus or other relevant course literature with the Careers Resource Centre. The Resource Centre is available to all pupils at lunch and break times

**Complaints:**

Any complaints with regards to provider access can be raised following the school complaints procedure found on the academy website.